

## 2025 CTSS Conference Exhibitor/Sponsor Terms and Conditions

### Exhibitor/Sponsor Agreement:

1. **Exhibit Space Assignments:** Specific location and/or exhibit space assignments will be made at the discretion of the Conference Organizer. The Conference Organizer reserves the right to preview and approve Exhibitor material before the Conference and/or require that materials be removed from the exhibit space if it is deemed that the materials are inappropriate for the Conference.
2. **Primary Contactor Exhibit Representative (if different from primary contact):** The Primary Contact will name one (1) individual as its duly authorized Exhibit/Sponsor Representative, to have charge of the exhibit, and who accepts and assumes responsibility for such representative (or alternate) being in attendance at the designated exhibit space and/or Sponsor obligations throughout the duration of the Conference.
3. **Hold Harmless Clause:** Exhibitor/Sponsor assumes entire responsibility and hereby agrees to protect, indemnify, defend, and save Attachment & Trauma Network, Inc. (ATN) and its employees and agents harmless against all claims, losses, and damages to persons or property, governmental changes or fines and attorneys' fees arising out of or caused by the Exhibitor/Sponsor's installation, removal, maintenance, occupancy, or use of the exhibition premises or part thereof. Exhibitor/Sponsor carries full responsibility of any insurance coverage and recognizes that the Attachment & Trauma Network, Inc. will not have insurance obligations to the Exhibitor/Sponsor.
4. **Security:** Exhibitor/Sponsor acknowledges that there will be no security guards provided by either ATN or the hotel in the exhibit hall/concourse area throughout the conference and takes full responsibility for attending to and/or securing property of the Exhibitor/Sponsor at all times.
5. **Electricity and AV:** Access to electricity and AV services is available through the exhibition premises and is not included in the Exhibitor/Sponsor Fee. Further details will be provided.
6. **Cancellation policy:** Cancellations must be made in writing (email is fine [conference@attachtrauma.org](mailto:conference@attachtrauma.org)) to the Conference Exhibitor Manager. If notification is received on or before 5:00 pm EST on January 15, 2025, 50% of the Exhibitor/Sponsor fee will be refunded.  
Cancellation requests after 5:00 pm EST on January 15, 2025 obligates Exhibitor/Sponsor to full payment of the space/fee and forfeiture of all monies paid. No refunds will be made after 5:00 pm EST on January 15, 2025. All refunds will be made by check.
7. Attachment & Trauma Network, Inc. shall not be liable, either financially or otherwise, in the event that the conference is canceled, postponed, or relocated on account of fire, strikes, government regulations, casualties, acts of God, or other causes beyond the control of the Attachment & Trauma Network, Inc. In the event that an act of God requires the conference to be canceled, exhibitor space fees are non-refundable.

By purchasing an exhibit or sponsorship for our 2025 Conferences, you are agreeing to all of the above terms and conditions.